

Documents to be submitted for Entreprise creation

It is not difficult to create a company in Morocco. You have just to gather evidence that you find below to be provided for this purpose:

DOCUMENTS TO BE SUBMITTED FOR BUSINESS CREATION

A- PEOPLE-MORALES

SA limited company

- Deed, rental agreement recorded (*) or certificate of residence from a legal person.
- Photocopy of the identity of persons linked to the administration in case of legal persons, copies of inscriptions Model 7 issued by the Registrar of the competent court).
- Statutes signed by the members and registered (*).
- Act of appointments (President, auditors, and administrators) registered (*).
- Certificate of blocking funds (a quarter of the minimum capital).
- Report of the Commissioner of contributions (if applicable).
- List of subscribers mentioning the number of shares subscribed and paid by each of them.
- Declaration of subscription and payment.

- Declaration of conformity.
- Copy of advertising the announcement in the Journal of Legal Ads.
- Bulletin of subscribers.
- Negative certificate.

Limited company with limited liability SARL

- Deed, rental agreement recorded (*) or certificate of residence from a legal person.
- Deed, rental agreement recorded (*) or certificate of residence from a legal person.
- Copy of the announcement in the Journal of Legal Ads.
- Statutes signed by the members and registered (*).
- If the manager is not named in the statutes, Minutes of the Ordinary General Assembly recorded (*).
- Certificate of Blocking 10 000 DH minimum.
- Report of the Commissioner of contributions (if applicable).
- Photocopy of the manager's CIN (for resident aliens a photocopy of the registration card and for non-resident aliens a photocopy of the passport).

- Declaration of conformity.
- Publication in the Official Bulletin or possibly sealed request to the BO.
- Negative certificate.

SNC

- Deed, rental agreement recorded (*) or certificate of residence from a legal person.

Identity documents of all partners.

If a partner is a foreigner, he must submit an extract of the document indicating his matrimonial.

Negative certificate.

Statutes signed by the members and registered (*).

Authorization of the Court if one of the partners is a minor.

(*) If the formality is not guaranteed by the Investment Center.

Early statement of majority if one of the shareholders is a minor

Declaration of conformity.

Copy of the announcement in the Journal of Legal Ads.

Publication in the Official Bulletin or possibly sealed request to the BO.

CBS

Deed, rental agreement recorded (*) or certificate of residence from a legal person.

Negative certificate.

Early statement of majority if one of the shareholders is a minor.

Statutes signed by the members and registered (*).

Identity Documents of managers and partners.

The authorization provided by law if the sponsors are minors under the Moroccan law.

Declaration of conformity.

Copy of the announcement in the Journal of Legal Ads.

Publication in the Official Bulletin or possibly sealed request to the BO.

If a partner is a foreigner, he must submit an extract of the document indicating his matrimonial.

SCA

Deed, rental agreement recorded (*) or certificate of residence from a legal person.

Statutes signed by the members and registered (*).

Identity Documents of managers and partners.

Negative certificate.

The authorization provided by law if the sponsors are minors under the Moroccan law.

Early statement of majority if one of the shareholders is a minor.

- Matrimonial property regime for partners.
- Minutes recorded (*) of IA.GO who appoints the manager and all members of the supervisory board and the commissioner or the auditors.
- List of subscribers mentioning the number of shares subscribed and the amounts paid by each of them.

Declaration of payment’ subscription.
Newsletter subscription.
Copy of the announcement in the Journal of Legal Ads.
Declaration of conformity.

- Publication in the Official Bulletin or possibly sealed request to the BO.

(*) If this formality is not guaranteed by the Center.

Branches or agencies of companies whose headquarters are in Morocco - outside the jurisdiction of the court -

Deed, rental agreement recorded (*) or certificate of residence from a legal person.
JAL copy in which the establishment of the branch or agency and the manager appointment was announced.
Minutes recorded (*) IA.GE of establishing a branch or agency and appointment of the manager (*).
Negative certificate.
Copy of the identity of the manager.
Publication in the Official Bulletin or possibly sealed request to the BO.
Certificate of registration model No. 7 issued by the Secretary-Registrar where the head office is situated.
Declaration of conformity.

Economic Interest Groupings

Groupings contract.
Negative certificate.
Declaration of conformity.
Copies of identities of the administrative' members, management or management and auditing.
Copies of registrations model 7 for each member of the group.
Copies of the announcement in the Journal of Legal Ads.
Publication in the Official Bulletin or possibly sealed request to the BO.

(*) If this formality is not guaranteed by the Center.

B-NATURAL PERSONS

Traders

Copy of identity documents.
Deed or lease contract registered (*).
Negative certificate in the case of selecting a brand or a brand name.
Copy of the identity documents based on the power of attorney with the subject.
If the activity is regulated, a copy of the authorization, diploma or necessary certificate to carry out the activity (if applicable).

Extract from the note indicating the matrimonial regime for foreign traders.
Authorization provided by law if the trader is a minor under the Moroccan law.
Early Declaration of majority if the trader is a minor.
In case of acquisition of a business, provide certificates proving the origin of the business.

Free stewardship

- The lease or the free stewardship contract signed and registered (*).

- Publication in the Official Bulletin of the act of stewardship

- CIN copy of the tenant in free stewardship.

- Publication in the Journal of Legal Announcements of the act of stewardship.

- Copies of inscriptions model No. 7 issued on behalf of the lessor, by the Secretary Registrar of the competent court (if applicable).

Branches or agencies traders

- Copy of identity documents.

- Deed or lease contract recorded (*)

- Negative certificate

- Copies of inscriptions Model 7 issued by the Secretary-Registrar where the principal establishment is located.

(*) If this formality is not guaranteed by the Investment Center.